

**October 21, 2011**  
**NESCTC - CRANSTON**  
**SCHOOL CROSSING GUARD NEWS**



**EMPLOYEE OF THE  
MONTH**  
*Ginny McCormick*



Ginny was chosen this month for her outstanding performance, dedication, reliability and dependability while in the position of Crossing Guard for NESCTC.

*Great Job Ginny!!*



**Remember:** You are responsible for the children you cross. Always keep their safety, as well as your own, a Number One Priority!!



Quote for October  
*Failure to Prepare; Prepare to Fail*



**POLICIES**

*\*\* Please wear the proper uniform for the appropriate weather conditions. Please keep your uniforms clean. Remember, that you not only represent yourself, but each other and the company while on duty.*

*\*\*Do not forget to call in daily for your post.*

*\*\*There is absolutely no personal use of cell phones allowed during post times, including texting.*

*\*\*Make sure to report any changes or any incidents that occur at posts.*

*\*\*Be at your post 5 minutes early; be prepared and standing on your post at the time it begins, and do not leave before the time the post ends.*

*\*\*In case of emergency; call 911 first, then a Supervisor.*

*\*\*Review timesheets for accuracy before turning in.*

*\*All time off requests must be in writing and approved by management.*



**SAFETY**

Make sure to constantly turn and check traffic in all directions while in the middle of the street, to not only ensure your safety, but also the safety of the people you cross each and every day.

**HAPPY BIRTHDAY**



Kathleen Dutra 10-16  
Terry Smith 10-17  
Shelley Fusco 10-19  
&  
Liz Dias-Iacobucci 10-20

**HAVE A SAFE AND FUN  
HALLOWEEN!!**

